Date: Tuesday, December 13, 2022  
Location: Upstairs of North Hopewell-Winterstown Volunteer Fire Hall  
Type of Meeting: Regular Monthly Meeting

* **CALL TO ORDER**: President Herb Grove called the meeting to order at 7:00 p.m.
* **ROLL CALL/ATTENDANCE**:

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| ~~Wayne Hildebrand, Mayor~~ | Ralph Saylor, Council | Dan Shenberger, Vice President |
| Herb Grove, President-on the phone | Tracey Dufek, Council | Ed Keeny, Council |
| Yvonne Richardson, Council | Brian Orwig, Council | Lowell Hildebrand, Road Master |
| Doug Myers, Solicitor-on the phone | John Runge-GLB | Kerrie Ebaugh, Sec/Treas. |
| Mike and Casey Billet | Mike and Samantha Craley | John Barclay |
| Simon Schilling | Adam Anderson | Ben Grove |
| Landon Myers | Rodney Womack |  |

* **ACTION ON SECRETARY/TREASURER REPORTS**
  + The President asked if there were any changes to the November 8, 2022, Meeting Minutes. There were none. Brian Orwig motioned to approve the November 8, 2022, minutes. Dan Shenberger seconded. Motion carried.
  + The President asked if there were any changes to the Treasurer’s Report of December 13, 2022. Ed Keeny motioned to approve the December 14, 2022, Treasurer’s Report. Ralph Saylor seconded. Motion carried.
  + Upon presentation of the December 13, 2022 “Current Bills Due”. Brian Orwig motioned to approve for payment. Dan Shenberger seconded. Motion carried.

* **NORTH HOPWELL TWP POLICE DEPARTMENT’S REPORT**–
  + Chief was on a call.
* **ENGINEER’S REPORT**
  + John explained that Adam Anderson was present to discuss a sketch plan proposal for storage units in village center.
    - Dan asked if it is normal to go to the engineer before approaching Council? Concerned about fees charged for review before the Council has had a chance to authorize the review. John stated that he told Adam to submit to him because he was off with his back surgery.
    - Adam believes it is allowed under village center. 166 units, 10x20 each, frontage is on Rippling Run and Rte. 24, access off Rippling Run Rd
    - Doug has looked into it and basically it does fit into village center.
    - Adam would like to request waivers for widening the roadway and gutters, curbs and sidewalks
    - Dan feels if Dollar General had to put in curbs and sidewalks, then they should too
    - Ed thinks PennDOT might require the widening, curbs and sidewalks.
    - Adam would like to do a 6 month note which would allow the borough to ask for the curbs and sidewalks in the future and give 6-month timeline to have it completed.
  + John is going to check with the conservation district to see about resubmitting for Church Lane.
  + We need to bid for the turnaround for Pine St.
* **RESIDENTS-PUBLIC COMMENT**
* **NORTH HOPEWELL-WINTERSTOWN VOLUNTEER FIRE COMPANY REPORT**
* 20 calls
* March 25th Bingo
* **ROAD MASTER’S REPORT** (Lowell Hildebrand)
  + Checked roads.
  + Cut limb on Hill St
  + Tree on Pine St
  + Speed limit sign cam e in and it is programmed and ready for installation
  + Received prices on pine-A motion is made by Dan Shenberger to proceed with replacing the drainage pipe on Hill St when he is ready. Tracey Dufek second. Motion carried.
* **AMBULANCE REPORT** (Yvonne Richardson)
  + 5 calls total, responded to 4 calls
* **SOLICITOR’S REPORT**
  + Doug has Resolution 2022-4 ready for Act 57. A motion is made by Brian Orwig to approve Resolution 2022-4. Tracey Dufek seconded. Motion carried.
  + Resolution 2022-3 tax rate for the borough is the same. A motion is made by Dan Shenberger to approve Resolution 2022-3. Yvonne Richardson seconded. Motion carried.
* **PRESIDENT’S ROPORT** (Herb Grove)
  + Labor and Industry update-Doug has not been able to get a hold of anyone. Doug sent a letter.
  + Mike Billet was present because he was issued a stop work order from Simon. Simon states he needs a commercial inspection for his property not residential.
  + Dan states that it is a residential use in the village center and a future business. Both are allowed.
  + Doug wants to talk to Mike and Herb and get a plan together.
  + Mike has kept the Council up to date on all of his plans and has had their blessing to move forward.
  + Dan suggests that Mike keep proceeding and when CCIS is available they can inspect the property.
  + Attorney Samantha Craley who represents Mike Billet is present and trying to get resolution for her client. She suggests that we reach out to Kristen Phillips Hill since we can’t get resolution with labor and industry.
  + Doug is directed to contact and draft a letter to Kristen Phillips Hill and Mike Jones.
* **VICE-PRESIDENT’S REPORT** (Dan Shenberger)
  + None
* **MAYOR’S REPORT** (Wayne Hildebrand)
  + None
* **SECRETARY’S REPORT** (Kerrie Ebaugh)
  + 2023 Budget is ready for approval. Tracey Dufek motioned to approve the budget for 2023. Brian Orwig seconded. Motion carried.
  + Site Design has a new fee schedule. Yvonne Richardson motioned to approve the new fee schedule. Ralph Saylor seconded. Motion carried.
* **OLD BUSINESS**
* **NEW BUSINESS**
  + Brian Orwig suggested that everyone reach out to Kristen Phillips Hill.
* **OPEN FLOOR TO ATTENDEES/COUNCIL MEMBER**
* **REGULAR MONTHLY MEETING ADJOURED**–The next Regular Monthly Meeting will take place on Tuesday, January 10, 2023, at 7 pm. There being no additional business. Yvonne Richardson motioned to adjourn at 9:06pm. Brian Orwig seconded. Motion carried.
* **Minutes prepared by Kerrie Ebaugh**: \_\_\_\_